

**Association of South Essex Local Authorities (ASELA)
Leaders and Chief Executives Meeting**

**Date: Thursday 3rd June 2021
Time: 2.15pm – 5.00pm**

Venue: Virtual Meeting via MS Teams

**AGENDA &
PROGRAMME**

	Agenda Item	Lead	Time
1.	Leaders only session		2.15pm (45 minutes)
1.a	Appointment of Chair and Deputy Chair	AG	3.00pm
2.	Minutes of meeting held on 18th March 2021	Chair	3.00pm (10 minutes)
3.	ASELA Programmes – update on progress • Paper 1 attached	AG	3.10pm (40 minutes)
4.	Joint Committee – next steps	Chair	3.50pm (10 minutes)
5.	Programme Leadership, capacity, and resources • Paper 2 attached	AG	4.00pm (30 minutes)
6.	Communications • Draft newsletter attached	LC	4.30pm (10 minutes)
7.	Any other business	All	4.40pm (15 minutes)

8.	Date and time of future meetings 22 July 2021	Chair	4.55pm close
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